



Argent International, Inc.
41016 Concept Drive
Plymouth, Michigan 48170
Tel: (734) 582-9800
Fax: (734) 582-9999
www.argent-international.com

MEMORANDUM

~ INTERNAL JOB POSTING ~

TO: Argent International Plant Personnel

FROM: Shirley Atcho
Human Resources Manager

DATE: December 20, 2019

RE: Delta Machine Operator for Argent International
First Shift | 7:00 a.m. – 3:00 p.m., with a half hour unpaid lunch, Monday – Friday

*There is an opening at Argent International for a **Delta Machine Operator**. This position may also include additional hourly wages based on experience and abilities. If you are interested in this position, please send your letter/email of interest and updated resume to hr@argent-international.com on or before **Wednesday, January 8, 2020, at the closing of the business day, 5:00 p.m.** If you have any questions regarding this positing, please contact Jim Rudis, Chris Caron and/or Shirley Atcho.*

What you'll do:

- Setup and operate the automated die-cutting equipment.
- Read and apply specifications from work orders.
- Load information and materials into the Delta adjust and operate the machinery.
- Monitor and ensure quality parts are being made, making adjustment when necessary.
- Pull jobs per the production schedule and complete jobs on time, communicating any problems to the supervisor.
- Read job schedule and part prints.
- Setup and programming of press.
- Make ready and run the jobs to meet safety and productivity standards.
- Remove tooling from machinery.
- Keep the area clean and organized.
- Document production quantities, production time, and quality problems.
- Perform proper and required maintenance, as well as cleaning of equipment.
- Identify ways to run jobs more efficiently.
- Input information into computer for proper tracking of inventory and waste.
- Help in other areas when needed.
- Supports and comply with all Argent quality management procedures, quality manuals, and safety requirements.

What you'll need:

- Experience operating a Delta Machine, preferred
- Machine and mechanical ability
- Quick learning aptitude
- Occasional bending, reaching, twisting, stooping, squatting and kneeling
- Must be able to lift up-to 35lbs rolls and/or boxes
- Safety orientated, team player, problem solver and self-starter
- Ability to work scheduled overtime weekly and weekends, as needed
- Good attendance

We are an equal opportunity employer and are dedicated to promoting diversity and inclusion in the workplace. We strongly encourage candidates of color, LGBTQ communities, veterans, and people with disabilities to apply.